

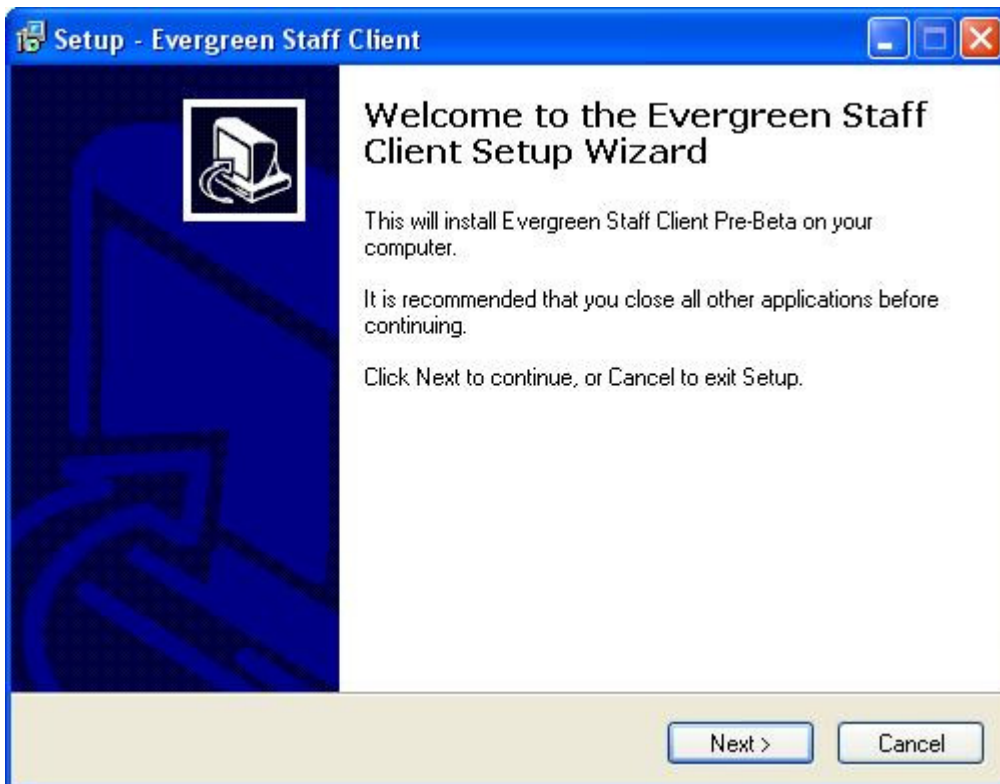


## Staff Tutorials

### Installing the Staff Client

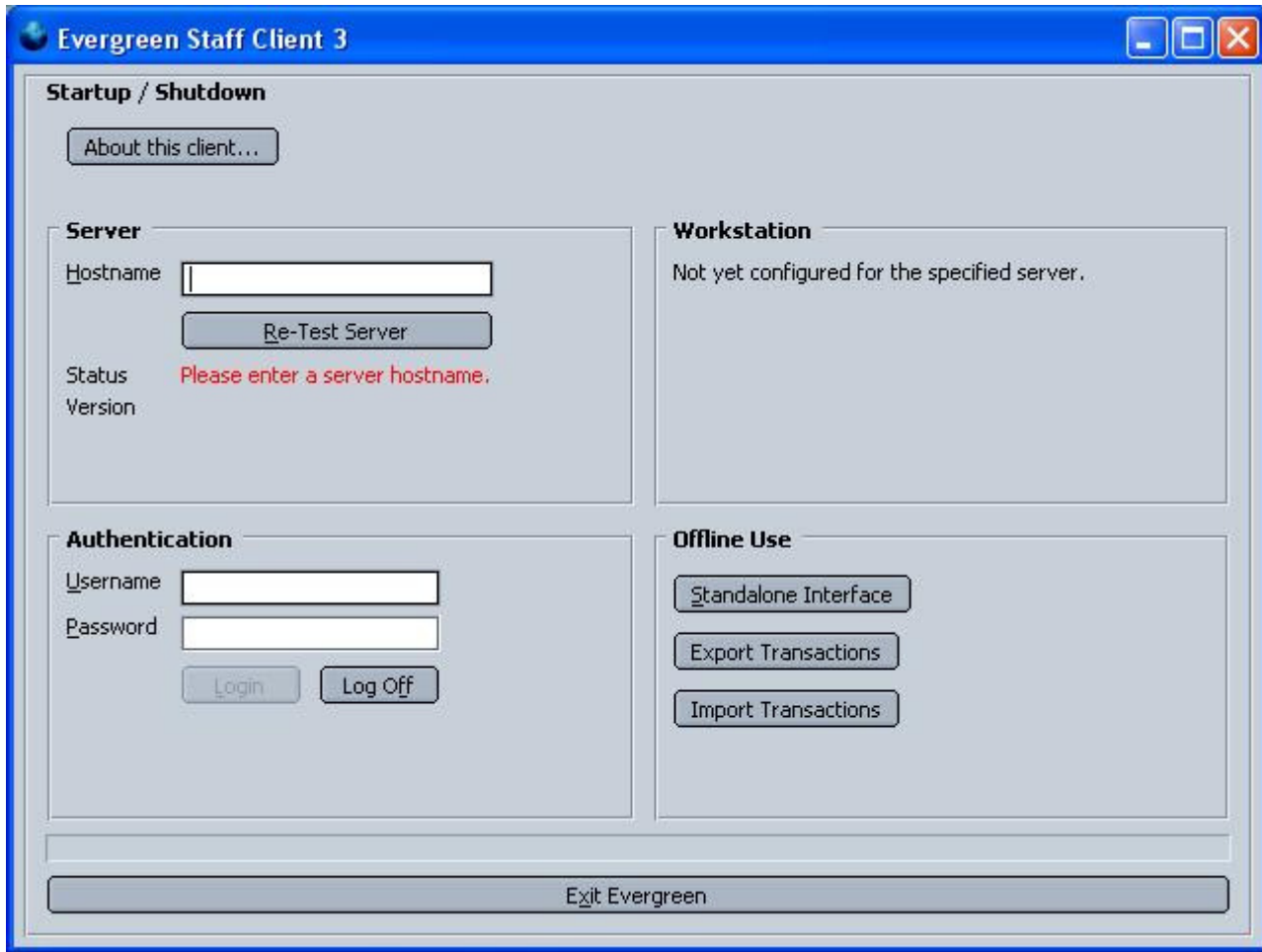
#### *Installing On Windows*

The staff client is available for download from the downloads section on the Open-ILS website at <http://www.open-ils.org/downloads.php>. Download the staff client installer, and run it. A screen will appear that looks similar to this:



Click the Next button to continue through the guided install process. The install wizard will ask you to agree to the end-user license, ask you where to install the software, ask about where to place icons, and then will install the software on your workstation.

When you run the staff client for the first time, a screen similar to this will appear:



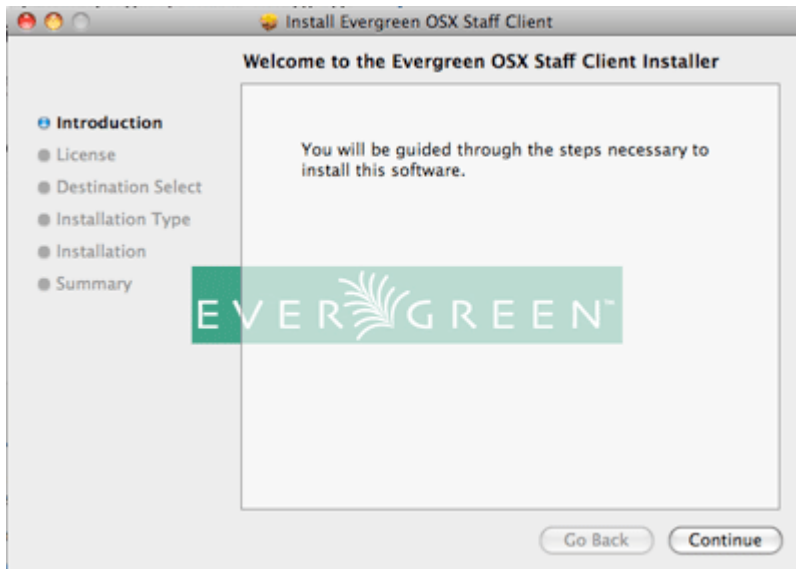
First, configure the server you would like to connect to in the **Server** section. This will be **evergreen.lib.in.us**. After selecting a server, click the **Re-Test Server** button.

Because this is the initial run of the staff client, the **Workstation** section in the upper-right states: **Not yet configured for the specified server**. The first thing that must be done to every workstation is to assign it a workstation name. This is covered in the [Workstation Names](#) section of the documentation.

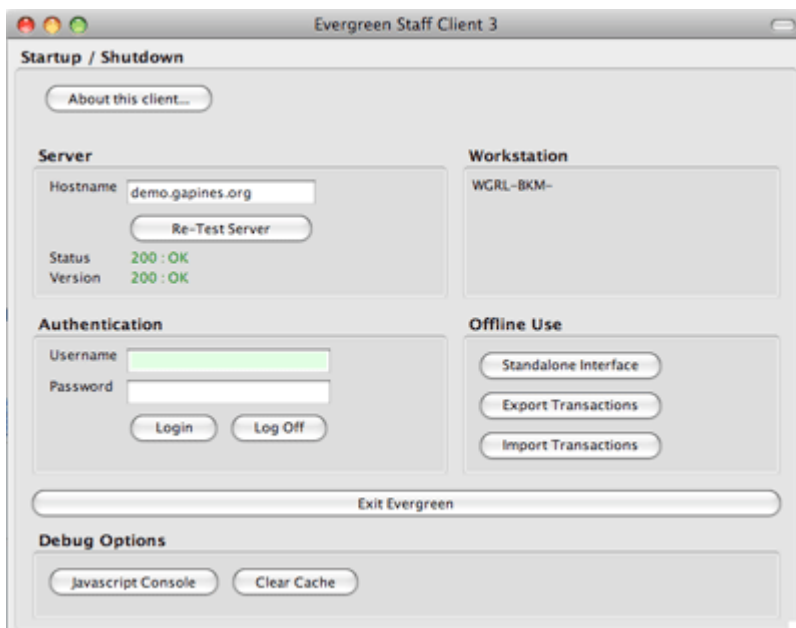
## Installing On Mac

A staff client (Version 1\_2\_3\_0) is available for download from [HERE](#) built using the method described below. Note: the installation package does not automatically install XULRunner, which it requires to run. You will need to install the [1.8.0.4 Version of XULRunner](#) for Mac.

When you run the staff client installer, a screen will appear that looks similar to this:



Click continue, accept the license, then finish the installation. The application will be located at the destination you selected during installation. You will then be able to drag the application into your toolbar for easier access.



Evergreen Indiana libraries should use **evergreen.lib.in.us** for the hostname.

